



## **Secondary One-Act Declaration of Work & Statement of Circumstance Information**

The Declaration of Work & Statement of Circumstance document serves as a formal and transparent instrument for directors to declare the origin of creative works produced under their guidance. It is designed to promote integrity and accountability, ensuring that the origins and sources of creative content are accurately documented and attributed.

This document will replace the previous “Declaration of Origin” used in the DramaFest and MTA Secondary Festival registration. The fillable PDF form is required as a part of the Supporting Materials Submission.

Support Categories:

- Department Director
- Department Teacher
- Other Teacher(s)
- Student(s)
- Parent Volunteer(s)
- Volunteer Services
- Paid Services
- Rental
- Borrowed
- N/A



**Mississippi Theatre Association  
Secondary One-Act  
Declaration of Work &  
Statement of Circumstance**

**School:**

**Director Name:**

**Production Team**

*The production team is any and everyone that is responsible for the preparation and creation of a production. This will include the directors (lead, assistant, music, etc.), designers (scenic, costume, props, puppetry, lighting, sound, projection, video, etc.), and choreographers (dance, movement, stage combat, etc.), composers, etc. Use the description box to explain any circumstances specific to your program.*

*Notes: 1.) If using groups, you do not have to name everyone in the group (e.g. Army of Parent Volunteers; Theatre 3 Class Students). 2.) When choosing which group to attribute work to, choose the most relevant group and add notes in the description box to add any clarification you feel is necessary.*

<b>Role</b>	<b>Name</b>	<b>Type</b>	<b>Description</b>
<b>Director</b>			
<b>Assistant Director</b>			
<b>Choreographer</b>			
<b>Music Director</b>			
<b>Scenic Design</b>			
<b>Costume Design</b>			
<b>Props Design</b>			
<b>Lighting Design</b>			
<b>Sound Design</b>			
<b>Video/ Projections</b>			
<b>Music Composition</b>			
<b>Stage Combat</b>			
<b>Other</b>			

## Build Crew

*The build crew is any and everyone that is responsible for building the needed elements of the production. This can include many (if not all) of the same people who were on the direction team. It may also include parent volunteers, other teachers in your school, or paid professionals who were hired to complete a job (build set pieces, construct costumes, create puppets, etc.). This should also include rental companies or other organizations that rent or loan their stock. Use description box to explain any circumstances specific to your program. **Note:** You do not need to declare pieces that were purchased from retail outlets.*

<b>Role</b>	<b>Name</b>	<b>Type</b>	<b>Description</b>
<i><b>Set Building</b></i>			
<i><b>Set Acquisition</b></i>			
<i><b>Costume Construction</b></i>			
<i><b>Costume Acquisition</b></i>			
<i><b>Prop Construction</b></i>			
<i><b>Prop Acquisition</b></i>			
<i><b>Lighting</b></i>			
<i><b>Sound</b></i>			
<i><b>Video/ Projections</b></i>			
<i><b>Other</b></i>			

### Statement of Circumstance

*This is an opportunity for you, the program director, to introduce your program with a short statement of circumstance. What information, if any, was not covered above that you would like the adjudicators to know? (200 word limit).*

*As the school-appointed representative of this production, I attest that the above information is complete and accurate.*

\_\_\_\_\_  
Director Signature

\_\_\_\_\_  
Date